

WATER AND SEWERAGE CORPORATION



LANDLORD NOTIFICATION FORM

PLEASE PRINT CLEARLY AND COMPLETE FORM IN FULL

ACCOUNT NAME	Title: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss <input type="checkbox"/> Other				
	First Name		Middle Name		Last Name
Customer ID.		Location ID.		Alternate ID.	
Telephone	Home		Work		Mobile
	Postal Code		Email Address		
ACCOUNT ADDRESS	House/Apt No.		Street Address		Meter Number
	<p>Dear Sir/Madam,</p> <p>Please accept this notification that _____ has moved/will move out of the above premises on (MM/DD/YY) _____. I/We hereby request that you read the meter, render a final bill and close the captioned account.</p> <p style="text-align: center;">AND/OR</p> <p>The new tenant, _____, has moved/will move in on (MM/DD/YY) _____. Please open an account in his/her name.</p>				
I understand that I will be liable for water and/or sewer charges during periods when the premises are unoccupied.			Owner's Name:		
			Signature:		
			Date:		

Landlord and New Tenants must provide either a Passport, Driver's License or Voter's Card, along with a National Insurance Card and the Lease Agreement, Rent Receipt or Deposit Receipt in the same name. Non-Bahamians must supply all of the above, plus a valid Work Permit or proof of permanent residency. **Security Deposit will not be refunded as a result of a tenancy.**

FOR OFFICIAL USE ONLY		
Old CID/LID	Work Order Number	STAMP & INITIAL
New CID/LID	Account Alternate ID#	